

West Bend-Mallard's Reopening Plan Details  
July 30, 2020

Below are the main points and details of West Bend-Mallard's Reopening Plan for beginning school on August 24, 2020. The full plan can be found on our website at [www.west-bend.k12.ia.us](http://www.west-bend.k12.ia.us) under the COVID tab. A reminder that this information can change at any time due to an increase in COVID-19 numbers and/or input from the Department of Education, Iowa Public Health, and our local county public health agencies. Changes will be communicated out via email from the district and put on our website. Please make sure your correct email is on file with the school office.

1. West Bend-Mallard will plan on beginning school for the PreK-12th grades on Monday, August 24, 2020 face to face. You will start in the grade level you will be in for the year on the first day of school. Preschool, be watching for information from Mrs. Bormann on when you will start. The survey that was conducted with our stakeholders resulted in 76% of our families and staff wanting to start face to face.
2. Cloth face coverings (masks) are highly recommended to be worn by all staff and students. This is in accordance with the CDC guidance for reopening schools. If your child chooses to wear a cloth face covering, they must be able to reliably wear, remove, and handle masks throughout the day. Parents should educate children at home regarding proper use of face coverings if one is choosing to wear it.
3. Laptops will be sent home with our students in grades 4th-12th the first day of school. These are expected to go back and forth between school and home every day, all year. Please treat them with care! Students in grades Preschool-3rd will be given a Continuous Learning packet the first day of each month. The laptops and Continuous Learning packets will be used in case we need to switch from face to face learning to hybrid or continuous online learning models.
4. If we cannot hold school face to face, the hybrid and continuous learning models are required. This means your student is responsible for turning in assignments to be graded to his/her teachers. The online learning platforms that we will be using are: Google Classroom, Zoom, Seesaw, and Continuous Learning Packets. You will have more details from your child's teacher regarding classroom expectations using these learning platforms. Teachers will invite you to join Google classroom and/or Seesaw.
5. Hybrid model specifics---Governor Reynolds has asked schools for face-to-face learning to be at least 50% in a two week period. Because of this proclamation, we will use a 6 day schedule rotation when we have to limit our numbers in the building. We will have Group A and Group B. We will inform you of what group your child will be in after registration is completed. Group A will attend on Days 1, 3, & 5. Group B will attend on Days 2,4, & 6. Families will be grouped together so they are able to attend school on the same days and be at home on the same days. When the students are not in face to face class, they will need to be doing activities online or in packets at home.
6. Continuous Learning specifics---We will use our online learning platforms and/or continuous learning packets in this model because this means you will be learning from home and not attending face to face. Work that is assigned during this time is required to be turned in and graded.
7. Random temperature checks will be taken throughout the day for staff and students and when the student/staff is showing signs or symptoms of illness. The temperature recommendations and guidelines from the CDC will be followed regarding COVID-19. Parents will be expected to take their children's temperatures before their child comes to school in the morning.

8. Breakfast and lunch will have physically distance seating in the lunchroom, classroom, and/or shop area. Students will not be allowed to touch their silverware and tray until all food has been put on it by the cooks.
9. All staff and administrators are taking the Health and Training Module from the AEA. This is to ensure all staff have been trained in proper safety with COVID-19.
10. All students in grades Preschool-12th will be taught proper handwashing, use of hand sanitizer, sneezing, blowing their nose, coughing, and healthy habits throughout the first week of school. These will be revisited throughout the year as needed. Hand sanitizer will be available in every classroom.
11. Limiting people in and out of the building---parents & visitors----Doors will be locked except the front door by the office and back parking lot door in the morning. These doors will then be locked at 8:30. Parents please drop your child off at the front door by the office. We ask that you don't come into the building for the time being. This is to limit germs and close interaction between people. If you need to come in for some reason, please call the office and let us know.
12. Transportation---Students will need to sit every other seat on the bus. We ask that siblings sit with each other in the same seat if there is not room to sit in every other seat. Cloth face coverings are highly recommended to be worn on the bus since we cannot ensure proper physical distancing will be maintained at all times.
13. Students will be physically distanced in the hallways as much as possible during passing times. Alternate passing times will be utilized as needed.
14. No outside snacks/treats from home will be allowed in the building to share with others. Sharing of personal snacks will not be allowed.

We know this year will not be normal and at times possibly even confusing. Please trust that the decisions made are done so with the best knowledge we have at the time. Things change so quickly and at times it is hard to keep up and understand the information that is given to us. Our thoughts and attitudes, staying positive, communicating, and working together will continue to get us through each day. The WBM staff asks for patience and understanding from you and your students throughout this year. Please feel free to ask for clarification on anything you may have questions about.

Thank you,  
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